

**VILLAGE OF NORTHFIELD  
BOARD OF TRUSTEES  
Minutes of October 24, 2006**

- I. **ROLL CALL:** Chair Richard Suitor, Trustees Samantha Baraw, Libby Hambleton, Thomas McCarney, and Jim Wilson. Also present were Manager Nanci Allard and Roger LeClair (Safe Routes to School), and Ron Lyon.

Chair Suitor called the meeting to order at 7:00 p.m.

II. **PUBLIC PARTICIPATION (Scheduled)**

- a. **Roger LeClair: Safe Routes to Schools.** Mr. LeClair stated that there is interest in getting more kids walking and biking to school in order to provide them with more exercise and to clear up some of the automotive congestion in the area (from parents dropping off their kids). However, there are safety concerns that need to be addressed, such as the lack of sidewalks along some popular routes. We're looking at grant funding (if we qualify) to put in sidewalks where needed. One area of particular concern is Cemetery Street, which is adjacent to the schools, has heavy automotive and pedestrian traffic, but does not have a sidewalk. Since there were previous plans to put a sidewalk on Cemetery Street, the engineering studies have already been completed and approved by the Vermont Agency of Transportation (AOT). This would be a positive factor for any grant application. Mr. LeClair added that the grant application also would be much stronger if there were solid support behind it from the relevant municipal boards (i.e. the Town Selectmen, Village Trustees, and School Directors).

III. **ACTION ITEMS**

- a. **Approval of Minutes**
1. **October 10, 2006 (Regular Meeting).** Motion by Trustee Wilson, seconded by Trustee McCarney, to approve the minutes. **Motion passed 5-0-0.**
- b. **Approval of Bills**
1. **Warrant #09-07.** Motion by Trustee McCarney, seconded by Trustee Wilson, to approve Warrant #09-07 in the amount of \$23,543.53. **Motion passed 5-0-0.**
2. **Warrant #09-07A.** Motion by Trustee McCarney, seconded by Trustee Wilson, to approve the Warrant #09-07A in the amount of \$79,218.86. **Motion passed 5-0-0.**
- c. **Northfield Snowmobilers Request for Well Field Trail.** Motion by Trustee Wilson, seconded by Trustee Hambleton, to approve the request with the conditions as outlined in memo from Superintendent Lyon to Manager Allard. Motion by Trustee Hambleton, seconded by Trustee Wilson, to amend the motion to authorize the Manger to sign. **Motion passed 5-0-0 to amend the original motion. Motion, as amended, passed 5-0-0.**

IV. **REPORTS**

- a. **Village Manager**
1. **Northfield Electric Department Service Quality and Reliability Plan (SQRP).** We need to have this filed by November 6, 2006. This is a quality assurance procedure. If there are violations, there could be fines (\$5). The money has to be set aside to improve the system.
2. **Electric Affordability Program.** We have to file a report with the Public Service Board (PSB) by November 3, 2006. The PSB is developing this program in compliance with Act 208, which was passed by the State Legislature last May.

3. **Auditors.** The auditors plan to report by the end of November.
4. **Tri-Board Meeting (Town Selectmen, Village Trustees, and School Directors).** This meeting is still tentatively scheduled for November 21, 2006 at 7:00 p.m. in the Brown Public Library's Community Room.

b. **Committee Reports**

1. **Merger Committee.** Minutes of the last meeting (10/16/06) were included in the packets.

c. **Miscellaneous**

1. **Joint Board Meeting: November 6, 2006.** The purpose of this meeting is to discuss the allocation of expenses between Northfield Town and Northfield Village.

V. **PUBLIC PARTICIPATION (Unscheduled):** None.

VI. **EXECUTIVE SESSION:** Motion by Trustee Wilson, seconded by Trustee McCarney, to go into executive session to discuss a legal matter. **Motion passed 5-0-0.**

The Board went into executive session at 7:46 p.m.

Without objection, Board came out of executive session at 7:52 p.m. No action was taken.

VII. **ADJOURNMENT:** The Board adjourned without objection.

The Board adjourned at 7:53 p.m.

Respectfully submitted,

*Samantha H. Baraw*

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next regular meeting.